



## TABLE OF CONTENTS

Article I.	Name .....	3
Article II.	Duties and Responsibilities of the Middle Georgia State University Faculty Senate .....	3
Article III.	Membership of the Senate .....	3
Article IV.	Officers of the Senate .....	4
Article V.	Meetings and Procedures of the Senate .....	6
Article VI.	Standing Committees of the Senate .....	7
Article VII.	Boards of the Senate . .....	16
Article VIII.	Amendment of these Bylaws .....	20



grouped together with  
representative for  
ten. Regardless of  
have at least one f  
Information Techn  
Health Sciences, a  
on to the academic unit  
representation, the Cochran, Dublin, E





F. All m





one faculty and one student representative from Cochran, Dublin, Eastman, Macon, and Warner Robins campuses.

The Inter-



presented from the Student Affairs Committee

- vii. assign Standing Committees of the Senate specific charges
- viii. determine proper jurisdiction of the Senate committees
- ix. maintain documentation and act upon recommendations from other committees and boards
- x. advise and assist, as needed, each School's representative(s) to Executive Committee on overseeing all Standing Committee elections and appointment processes within their colleges/schools.
- xi. review the Statutes with the Faculty Chair of the Faculty Senate during spring semester as specified in the MGA Statutes
- xii. prepare ballots for the election of Academic Assembly Officers

## 2. Academic Affairs Committee

- a. Membership: The Academic Affairs Committee shall consist of one representative from each department, department group, or college/school (delineated in Article III-B); the Provost (ex officio), and the Registrar (ex officio).
- b. Function: The Academic Affairs Committee shall recommend action to the Provost on matters related to curriculum, courses of study, academic standards, and admissions standards; only new programs, minors, and degrees shall need the approval of the Senate.

## 3. Academic Personnel Policies Committee

- a. Membership: The Academic Personnel Policies Committee shall consist of one representative from each department, department group, or college/school (delineated in Article III-B), the Provost (ex officio), and the Executive Vice President (ex officio).
- b. Function: The Academic Personnel Policies Committee shall, except where policies of the Board of Regents of the University System of Georgia apply or as otherwise provided in these Bylaws, recommend policies concerning the general welfare and function of the faculty. The committee shall coordinate with the Executive Committee on the annual update of the Faculty Handbook.

## 4. Faculty Development Committee

- a. Membership: The Faculty Development Committee shall consist of one representative from each department, department group, or college/school (delineated in Article III-B), and one designee from the Office of the Provost. The Director for Teaching Innovation will also serve as an ex-officio member.

- b. **Function:** In collaboration with the Assistant Vice President for Student Success, the Faculty Development Committee shall coordinate a program of faculty development opportunities within disciplines, across colleges/schools, and within student support services, including technology training and international study and travel, to improve the quality of teaching and learning. This committee manages a budget for funding faculty development activities and resources, solicits applications from members of the faculty for funds to travel to professional conferences, maintains a teaching and learning library, and coordinates publicity for faculty development opportunities and activities.
- c. **Subcommittees:** Placement on subcommittees shall be determined by the chair of the Faculty Development Committee and the Assistant Vice President for Student Success.

- (1) **International Study and Travel**

- (a) **Membership:** The International Study and Travel Subcommittee shall consist of faculty representation from the Faculty Development Committee.
- (b) **Function:** The International



of two full professors, three department chairs, and two associate professors that have successfully completed three years at this rank elected at large (see election below). Each member serves for two years.

- b. Election: Represe

--	--

b. Function: The Student Affairs Commi



campus community for the fall semester Freshman Orientation, Student Honors and Awards Ceremony, and Graduation. This body shall also make recommendations to the President for additional discipline-specific or interdisciplinary speakers who may be invited to campus.

**Article VII. Boards of the MGA Senate**

- A. Boards of the Senate shall review University-wide activities and research whose oversight requires a greater level of continuity and training. Board members shall be taken from the membership of the Aca



## 2. Strategic Planning Board

- a. Membership: The Vice President or designee from each of the following offices: Academic Affairs, Fiscal Affairs, Student Affairs, Enrollment Services, External Affairs, and Institutional Advancement; one representative from the Office of Institutional Research and Planning, one representative from the Office of Technology Resources, one representative from the SACS office, the Faculty Chair of the Senate. Four administrators, and five faculty members, each of whom will represent one of the nine Colleges/Schools. Each campus will have at least one representative, either an administrator or faculty member.
- b. Function: The Strategic Planning Board shall assist in the development and updating of the institution s mission statement and strategic plan; perform annual evaluation of progress toward the achievement of the institution s strategic goals; coordinate, evaluate, and facilitate the

recommended by the President of Student Government Association, approved by the Office of Student Affairs, and approved by the Executive Committee.

- b. Function: The Student Conduct Board provides panels to determine whether a student has violated the Student Code of Conduct, and it makes recommendations to the Senate on any aspect of student behavior or academic misconduct policy, including changes to the Student Code of Conduct.
- c. The processes to adjudicate student misconduct (behavior and academic) shall be located in the Office of Student Affairs. Prior to imposition of any sanction involving a student grade, the Vice President for Student Affairs shall consult with the Provost or his or her duly appointed designee.
- d. Hearing panel composition shall consist of one faculty member, one staff member, and one student (a total of three).

## 5. Intercollegiate Athle

non-voting); Member of Senate (voting member), appointed by Faculty Chair of the Senate; Member of Student Government Association (voting member), appointed by SGA; At-large st