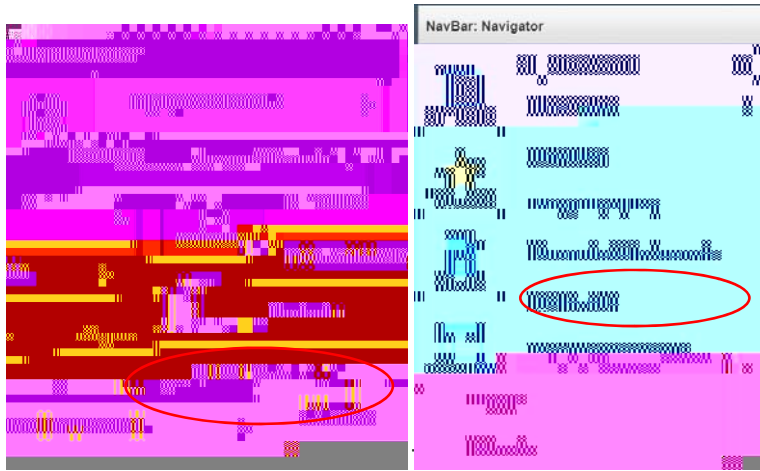


You may receive a system

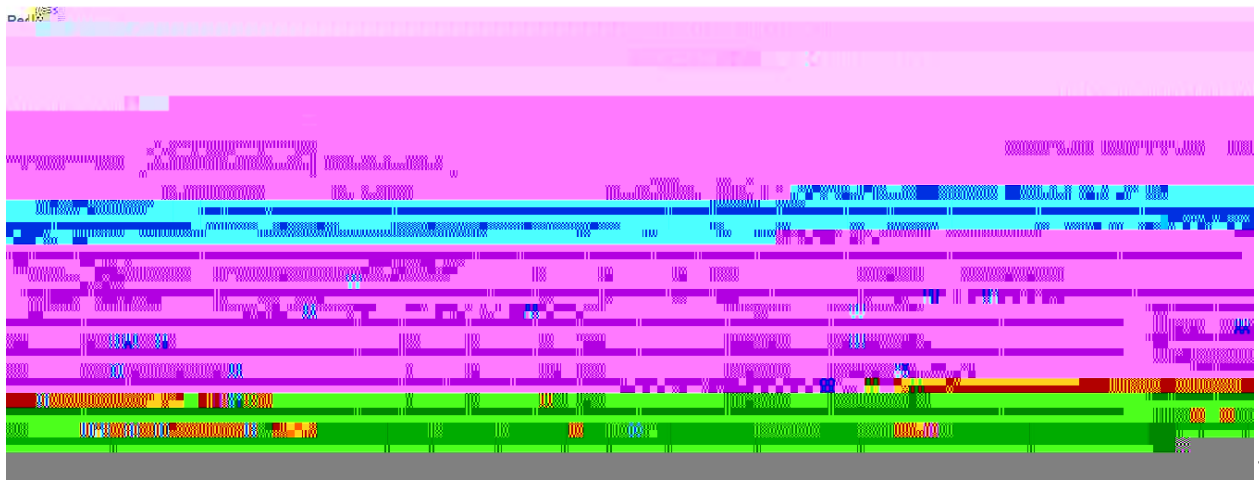
Click on the compass icon
in the upper right hand corner of the screen.

This will display the NavBar

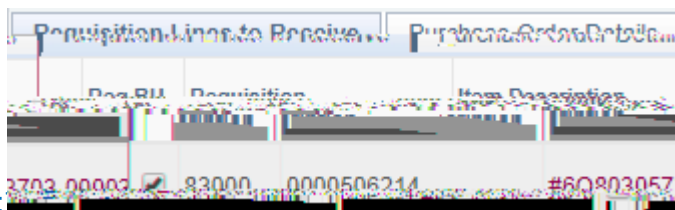
Click on “eProcurement” then click on “Receive Items”:



If you have requisition lines available to receive they will display similar to this screen from FPlay:



We want to receive REC506214:



Click the checkbox next to the line:

Click the "ReceiveSelected" box:

..

Next, click "SaveReceipt"

You have

