Middle Georgia State University

Instructor Collated Withdrawal

Instructions

This form is used when a student... no-show reporting.

If the student... no-show reporting instructions.

All information requested above is required before ... can be processed.

The completed form should be emailed to the Registrar's [Office].

CRN	Subject	Course	Section	Term	Year

Last Date of Attendance (as per Instructor)

ATTENDANCE POLICY

Faculty members are expected to maintain an attendan[ce]...

The Middle Georgia State University Student Catalog [states that]... than twice the number of class meetings per week may b[e]... discretion of the instructor. Students who have more... less than twice the number of class meetings per week... Students who have absences which are less than or equ[al]... penalized."

I am requesting this student be withdrawn from my c[lass]...